

BECOME A LEVEL 100 COACH



Under USA Rugby rule, every coach, regardless of their background, is responsible for completing the following requirements in order to have a “current” standing. If you want guaranteed liability coverage for the Cape Pirates Rugby Club, then all coaches must complete all steps to be in compliance.

A coach is considered “current” for the membership cycle when they complete the following:

1. **Register** as a coach with USA Rugby
2. Pass a biennial USA Rugby **background screening**
3. Complete the Player **Protection Package**
4. Complete a basic rugby **certification** course
5. Complete a **Brevard County background check**

Note: In this process you will need to create an account at both USA Rugby and World Rugby.org.

1. REGISTER Cost: \$65

For step-by-step instructions on how to register go to:

<https://assets.usarugby.org/docs/membership/faqs/How-Do-I-Register.pdf>

By selecting “Coach” as your role you will automatically receive a biennial background screening.

Note: The membership cycle is from August 1st, 2018– July 31st, 2019. So, you would need to register after August 1st to be included in the upcoming CPR 2018-2019 season.

2. BACKGROUND SCREENING Cost: \$0

All coaches are required to pass a biennial background screening. Background screenings are conducted automatically upon your registration as a coach. As long as you fully complete the registration process, including providing your Social Security Number, then there is nothing more that you need to do to facilitate this process. If you do not provide your Social Security Number, then this process will not automatically take place.

3. PROTECTION PACKAGE Cost: \$0

As part of USA Rugby’s continuing efforts to place a stronger emphasis on player safety within the sport of rugby, the Player Protection Package is a required to coach. The Player Protection Package is a regular requirement and consists of two free online courses revolving around player safety. When you complete the Player Protection Package courses, send the completed certificates to: education@usarugby.org.

Note: Please register for these courses using the same spelling of your full name as it appears in our USA Rugby Membership Database (from step 1 above). This will help minimize any certification upload errors.

The two required courses are:

World Rugby Concussion Management for the General Public

1. Go to: <http://playerwelfare.worldrugby.org/?documentid=module&module=21>
2. Click “log in” in the upper right hand corner
3. Click on “Start Module”

USOC SafeSport

1. Click <https://education.usarugby.org/safesport/>
2. Read the instructions provided.
3. Click the first module.
4. You will be asked to sign in with your USA Rugby log-in.
5. You will be directed to the SafeSport site. No other log-in will be required.
6. Follow the directions to complete the module.
7. The certificates will be sent to USA Rugby automatically.

4. CERTIFICATION COURSE Cost: \$0

Every coach must have completed a USA Rugby Certification course in order to be listed as an “active” coach.

1. Go to: <http://rugbyready.worldrugby.org/> and click on the Register button.
2. Enter your personal information and create a Username and Password.
3. Complete all 14 of the lessons marked with an “X.”

Note: Once completed, please email your Rugby Ready certificate to education@usarugby.org to have it associated to your USA Rugby profile.

5. BREVARD COUNTY BACKGROUND CHECK Cost: \$0

1. Go to: www.auestaffing.com
2. Complete online background consent form. (click on it, complete the form)
3. Complete VECHS Waiver Form (*Important* you will need to print this form and bring the original with you to the appointment)
4. Locate the link that indicates “Recreation Partners”, click on the box. The calendar will populate. Select a day. The box will populate for a time. Select the time and click continue.
5. You will complete your name, phone number, email, and the type of sport, program, service you are providing for Brevard County Parks and Recreation and the Area. The Recreation Partner will be listed as “Old Red Eye Rugby”, which is the county's men's rugby club. This should complete your appointment.

